The Skillset of a Health Science Library Assistant
Jesse Waters, RCSI Library

Library Knowledge
Library Assistants are expected to use the Library Management System to issue and return books, catalogue serial acquisitions, and manage fines, and to shelve and retrieve physical items in the Library.

Customer Service
Library Assistants provide customer service to internal and external patrons of the Library.

Knowledge of customer needs

Knowledge of library resources

Research and IT Skills
Conducting research for students and staff is a core duty of a Library Assistant and good IT skills are necessary to carry out the role.

Communication Skills
Excellent written and verbal communication skills are required as a Library Assistant, along with interpersonal skills when working as part of a diverse team.